

**PROVISO TOWNSHIP HIGH SCHOOLS**  
**District No. 209 – Cook County**

**8601 W. Roosevelt Road**  
**Forest Park, Illinois 60130**



**Tracy Avant-Bey**  
**Director, Information Technology**

**Telephone: (708) 338-5921**  
**Fax: (708) 202-3030**  
**tavant-bey@pths209.org**

November 7, 2012

Received & Inspected

NOV - 9 2012

FCC Mail Room

Ms. Marlene H. Dortch, Secretary  
Federal Communications Commission  
9300 East Hampton Drive  
Capitol Heights, MD 20743

RE: CC Docket No. 02-6

Request for Review of Universal Service Administrative Company ("USAC") Decision "Funding Year 2012 Form 471 Postmarked Outside of Window" Letter

Request Waiver of the Rules on Deadline to File Form 471 to Universal Service Administrative Company Schools and Libraries Program ("E-Rate Program")

Applicant: Proviso High Schools, District 209  
Billed Entity Number: 135429  
Form 471 Application Number: 875264  
Funding Year: 2012

Dear Ms. Dortch:

Proviso Township High Schools, District 209 would like to respectfully submit a request for waiver of the rules of the USAC Schools and Libraries Program to allow the USAC Schools and Libraries Division to treat the above-referenced Form 471 as submitted within window, and processed in accordance with program rules.

Our request for the waiver is the result of our attempt to adhere to the E-rate policies and those of our state and local governing bodies. On the evening of March 20, 2012, we received an email from AT&T (enclosed) with our contract for network services. We expedited the contract review and approval process, but we could not meet the Form 471 deadline of March 20, 2012 at 11:59 p.m. As a long-standing participant in the E-rate Program that has passed earlier reviews, we understand the Form 471 requirements and could not file the needed evidence to support the application within the time window. Nevertheless, we made every effort available and was able to submit the Form 471 on March 21, 2012, one day after the deadline.

All requested services were on a single Form 471. Therefore, granting this appeal would also not penalize our cellular services vendor, Sprint. That contract was executed in a timely manner.

No. of Copies rec'd \_\_\_\_\_  
List ABCDE \_\_\_\_\_

A waiver of the rules asked for here would serve the public interest by allowing District 209 to continue receiving discounts on its vital voice telecommunications, data and internet access services, and would not adversely affect current or future E-rate applicants as the one-day period was not excessive enough to alter the USAC's projections of Priority 1 requests such as ours.

District 209 serves 5073 students from an economically-challenged section of the Chicago Metro area. Our free and reduced lunch-eligible students make up 77% of our total student population. As with many schools across the nation, our district has tackled budget and service cuts, teacher and staff reductions in the face of declining education dollars. E-rate support is critical to our ability to serve our students and staff.

Please feel free to contact me with any questions or concerns.

Sincerely,

A handwritten signature in black ink, reading "Tracy Avant-Bey". The signature is written in a cursive, flowing style.

Tracy Avant-Bey  
Director, Information Technology

Enclosures: USAC Decision Letter, Dated October 2, 2012  
March 20, 2012 Email from AT&T Representative



Schools and Libraries Division

**FUNDING YEAR 2012 FORM 471  
POSTMARKED OUTSIDE OF WINDOW**

October 2, 2012

Tracy Avant-Bey  
PROVISO TWP HIGH SCH DIST 209  
8601 WEST ROOSEVELT ROAD  
FOREST PARK, IL 60130

**Re: Applicant's Form Identifier: FY13471A  
Form 471 Application Number: 875264**

We're sending this letter to thank you for your recent Form 471 application. Your Form 471 application and/or certification was submitted online or postmarked AFTER the deadline for an application to be considered as filed within the window.

Program rules require us to hold your application pending final review of those applications that were filed within the window. We will post an announcement on the USAC website at [www.usac.org/sl](http://www.usac.org/sl) once we determine if funding applications that were submitted within the application filing window will fully utilize all the funds available for this Funding Year.

For more information about the processing of pending applications, about funding for applications filed after the close of the filing window or about plans for future funding years, please visit our website or call the Client Service Bureau at 1-888-203-8100.

**TO APPEAL THIS DECISION:**

If you wish to appeal a decision indicated in this letter, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and email address for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Include the following to identify the decision letter and the decision you are appealing:
  - Appellant name,
  - Applicant or service provider name,
  - BEN,
  - Application number 875264 as assigned by USAC,
  - "Funding Year 2012 Form 471 Postmarked Outside of Window Letter,"

AND

  - The exact text or the decision that you are appealing.
3. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.

---

Schools and Libraries Division - Correspondence Unit  
30 Lanidex Plaza West, PO Box 685, Parsippany, NJ 07054-0685  
Visit us online at: [www.usac.org/sl](http://www.usac.org/sl)

4. If you are an applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are a service provider, please provide a copy of your appeal to the applicant(s) affected by USAC's decision.

5. Provide an authorized signature on your letter of appeal.

To submit your appeal to USAC by email, email to [appeals@sl.universalservice.org](mailto:appeals@sl.universalservice.org). USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to us by fax, fax your appeal to (973)599-6542.

To submit your appeal to us on paper, send your appeal to:

Letter of Appeal  
Schools and Libraries Division - Correspondence Unit  
30 Lanidex Plaza West  
PO Box 685  
Parsippany, NJ 07054-0685

You have the option of filing an appeal with USAC or with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted on our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

**Schools and Libraries Division  
Universal Service Administrative Company**